

# ACTION 2

Improve the experience & representation of Disabled talent

**Ask your staff or visitors if they have any accessibility needs**

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## Asking staff about accessibility needs

Below is an example question that can be included new starter information requests, employee surveys, and other information forms:

*Do you have any accessibility requirements you would like us to be aware of?*

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## Asking visitors about accessibility needs

Below is an example statement that can be included in calendar invitations, event registration forms, and staff email signatures:

*If you are planning to visit us at our offices and you have any accessibility requirements, please let us know.*

Further information on supporting Disabled talent with accessibility needs can be found in our common adjustments toolkit and the All In Directory.

# ALL IN

**ACTION PLAN**

Find out more at  
[advertisingallin.co.uk](https://advertisingallin.co.uk)